



MEETING MINUTES

**CIVICORPS
BOARD OF DIRECTORS MEETING
101 Myrtle Street, Oakland, CA 94607
Wednesday; May 19, 2021
6:00 pm**

Due to COVID-19 shelter-in-place and Governor's Executive Order N-25-20 Members of the Board will be calling in from various locations.

Public are also able to join the meeting via:

Join Zoom Meeting

<https://us02web.zoom.us/j/81908092721?pwd=bkcwTU1ETmQ5clV0aEpCcXIDRlhNZz09>

Meeting ID: 819 0809 2721

Passcode: Civicorps

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 819 0809 2721
Passcode: 123201048

AGENDA

1. **Roll Call & Approval of Agenda** (2 minutes – *action item*)

Board Members Present

Nita Kirby
Eric Premack
Steven Hanson
Amy Slater
Robbie Yohai
Joel Rogers
Eduardo Chaidez

Board Members Absent

Aja Cooper
Gary Lyla

Staff Members Presenting

Tessa Nicholas
Brian Hickey
Rachel Eisner
Audrey Blanson

Agenda is approved.

2. **Executive Director Update** (2 minutes)

- Tessa begins by acknowledging the tragic loss of Corpsmember Jahvon Isaiah Patton from a boating accident, and sends condolences to his family and friends. We take a moment of silence in his memory.
- This week we had 5 Crew Leader promotions after a month-long training.
- Corpsmember Naji Lockett was promoted to CL2.
- 5 CA Climate Action Corps Fellows to join Civicorps in June.
- Academy graduation on June 16th at Preservation Park, 6 PM.

3. **Public Comment on non-agenda items** (15 minutes)

Please limit comments to a maximum of two minutes per speaker. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. If there are more than fifteen members of the public who wish to speak time will be reduced equally in order to stay within the 20 minutes allotted.

No public comment.

4. **Board Chair Remarks** (2 minutes)

Nita acknowledges Recycling team for the care they provide to Corpsmembers, especially during times of crisis.

5. **Report Back on Closed Session Actions** (2 minutes)

- There were no actions taken during closed session of March 17, 2021 Board Meeting.
- There were no actions taken during closed session of April 23, 2021 Special Board Meeting.

6. **Approval of Consent Agenda** (2 minutes – *action item*)

- Minutes for meeting of March 17, 2021
- Minutes for Special Meeting of April 23, 2021

Consent agenda is approved. Absent vote Amy, Aja, and Gary

7. **Finance Committee Report** (20 minutes – *action item*)

FY'22 Budget presented for approval

- Brian presents the current proposed budget deficit is \$129,284 improving slightly from \$131,824 deficit from 1st draft;
- Brian presents budget assumptions and changes from draft FY22 Budget
- There are no questions for Brian on the proposed budget.
- Robbie acknowledges difficulty of the past year and he's not happy about deficit. Offers that the budget can be tighter if needed for next year.
- Eric comments that he's not happy with 2nd year deficit but it's the best option for the Corps currently.

Absent votes: Gary and Aja

Proposed budget is approved.

8. **Approval of Resolution #2021-006, Closing Civicorps Corpmember Academy Charter School**

(20 minutes – *action item*)

Formal vote to forfeit charter and close Civicorps Academy at the end of the current school year (June 2021)

- Steven Hanson asks clarifying question between closing vs. forfeiting the charter.
- Nita clarifies they will discuss forfeiture of charter, leading to a full board vote after opportunity to talk about it.
- Amy asks about syntax in resolution: is Opportunity Academy going to take over the role? Amy has no objections but does not actually specify what is intended to happen.
- Steven suggests changing the language to ‘assist with transition’.
- Nita would feel more comfortable signing a Resolution after making the language more clear.
- Tessa suggests the Board move to pass the Resolution with minor amendment on the wording to ‘assist with transition’ (and makes word change on visible, screen-shared document).
- Nita acknowledges the noted adjustment in the Resolution and that the final record will show the appropriate edited content.
- Resolution #2021-006, Closing Civicorps Corpmember Academy Charter School passes with 7 ayes, and 2 absent.

9. **Approval of Resolution #2021-007, Memorandum of Understanding with ACOE – Opportunity Academy** (20 minutes – *action item*)

Formal vote to approve MOU to partner with Opportunity Academy to run satellite high school diploma program on Civicorps campus beginning July 2021

Motion to approve.

Resolution #2021-007, Memorandum of Understanding with ACOE – Opportunity Academy passed with 7 ayes and 2 absent

10. **Board Retreat & Next Meeting Date** (10 minutes – *action item*)

- Tentatively calendaring Saturday, July 24th for Board Retreat *no issues*
- Discussion regarding June 23, 2021 meeting, propose cancelling and creating Special Meeting if need arises

Motion to cancel Special Meeting for June 23 passes with 7 ayes and 2 absent. Tessa thanks everyone for all the work, particularly the Ad Hoc Advisory Committee for all the meetings this past year.

Amy Slater thanks Tessa, and Nita acknowledges staff leadership team’s work this past year.

11. **Closed Session** (25 minutes)

- Conference with Labor Negotiators (California Government Code 54957.6)
Agency designated representatives: Tessa Nicholas, Brian Hickey, Audrey Blanson, Rachel Eisner, and Justin Otto Sceva, Senior Counsel, Sloan Sakai Yeung Wong
- Public Employee Performance Evaluation (California Government Code section 54957(b)(1).) Title: Executive Director
Unrepresented employee designated representative: Brian Hickey

12. **Adjournment**

Meeting was adjourned at 6:49 pm