



CIVICORPS  
BOARD OF DIRECTORS  
MEETING MINUTES

Civicorps  
101 Myrtle St.  
Oakland, CA 94607

Due to COVID-19 shelter-in-place and Governor's Executive Order N-25-20 Members of the Board will be calling in from various locations. Public are also able to join the meeting via:

Join Zoom Meeting

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Meeting ID: 875 9579 9520

Password: 6Gpjxq

Dial by your location

+1 669 900 6833 US (San Jose)

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Meeting ID: 875 9579 9520

Password: 676224

**Wednesday, June 17, 2020**

**5:30 pm**

The meeting of the Civicorps Board of Directors was called to order at 5:34 pm by Tessa Nicholas

**1. Roll Call & Approval of Agenda**

- There were sufficient members for a quorum.  
*Agenda unanimously approved.*

Board Members Present:

Aja Cooper (zoom)

Board Members Absent:

Staff Present

Brian Hickey

Nita Kirby (zoom)  
Amy Slater (zoom)  
Robbie Yohai (zoom)  
Steven Hanson (zoom)  
Gary Lyla (zoom)  
Eric Premack (zoom)  
Joel Rogers (zoom)

Tessa Nicholas  
Rachel Eisner (zoom)  
Audrey Blanson (zoom)

2. **Executive Director Update** (3 minutes)

Shelter in Place highlights

- 8 graduates last week received high school diplomas
- Alameda County Community Food Bank crew working 40 hours, processing over 5,000 tons of food per week
- Kiara Alexis was promoted to full WM Teamster Truck Driver
- Shaniya Burks was promoted to Crew Leader 2

3. **Board Chair Remarks** (3 minutes)

The most important item on the agenda today is passing our FY21 budget. We'll live the mission of this agency, and pass a budget in a context in which we will promote equity in our work. Our Board is highly diverse and interested in the wellbeing of all staff and Corpsmembers. I urge you once again to use patience, kindness, and listen to each other. Our responsibility is to longevity and to continue what we're doing for a long time to come. Many other non-profits won't survive this era; we have to ensure Civicorps endures.

4. **Public Comment on non-agenda items** (20 minutes)

Please limit comments to a maximum of two minutes per speaker. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

There were four public comments.

5. **Report Back on Closed Session Actions** (2 minutes)

There were no actions taken during closed session of May 20, 2020 Board Meeting.

6. **Approval of Board Meeting Minutes** (2 minutes – *action item*)

Minutes for meeting of May 20, 2020

Minutes approved unanimously.

**7. Board Composition and Officers (15 minutes – *action item*)**

- a) Propose bringing on alumni as new Board Member and plan for term renewals and election of Board Chair and Vice Chair positions at July meeting.
- b) Approval of Resolution #2020-007 Approving Extension of Members and Officer Terms until July 15, 2020.

Resolution #2020-007 is approved

- Nita and Steven have spoken to Eduardo Chaidez about him joining the Board. He is experienced and invested himself in education, history and communication, works for National Parks Service. His passion is evident and he would be a great addition, Nita and Steven concur.
- Eduardo says he would bring a particular perspective to the Board.
- Vote on Eduardo's candidacy to take place at next BOD meeting on July 15.

**8. Finance Committee Report and Budget Adoption (45 minutes – *action item*)**

- a) FY '21 Budget options and assumptions presented and discussed
- b) FY '21 Budget Approval

a) Nita notes we're in agreement that FY21 would be a pivotal year for decision making. If we can sustain certain practices at the Academy, the purpose of FY21 is to operate in a way that we are decision making based on retention at Academy. Support services would stay intact. Eric notes how difficult the discussion is, and acknowledges comments of first two public speakers in particular. Robbie states that it should be clear we are not abandoning educational component of Civicorps, but the sustainability of entire org is at stake. Amy agrees with Eric and Robbie that this is very difficult decision and although it's not happening right now, what matters is putting Civicorps to work to do the best possible job to train and educate Corpsmembers.

b) Eric moves to approve budget Option 2, the Board votes unanimously. Budget is passed.

Tessa suggests formation of an Ad-Hoc committee in July.

**9. Closed Session (45 minutes)**

Conference with Labor Negotiators (*California Government Code 54957.6*)

Agency designated representatives: Tessa Nicholas, Brian Hickey, Audrey Blanson, Rachel Eisner, and Justin Otto Sceva, Senior Counsel, Sloan Sakai Yeung Wong

**10. Adjournment**

Meeting adjourned at 8:08 pm

**Next Board Meeting:**

Wednesday, July 15, 2020; 5:30pm

Civicorps, 101 Myrtle Street, Oakland, CA 94607