



CIVICORPS
BOARD OF DIRECTORS
MEETING MINUTES

Civicorps
101 Myrtle St.
Oakland, CA 94607

Due to COVID-19 Shelter-in-Place mandates and Governor's Executive Order N-29-20, the Board Meeting was held via Zoom. Notice was posted on Civicorps website and on the front door of 101 Myrtle Street. Public are also able to join the meeting via:

Join Zoom Meeting

<https://us02web.zoom.us/j/83487695450?pwd=WGd5RXRFN3ZIN05pUXF4ZEQ2aFd6QT09>

Meeting ID: 834 8769 5450

Password: 6wMPF5

Dial by your location:

+1 669 900 9128 US (San Jose)

+1 646 558 8656 US (New York)

Meeting ID: 834 8769 5450

Password: 426484

Wednesday, May 20, 2020
5:30 pm

The meeting of the Civicorps Board of Directors was called to order at 5:36 pm by Tessa Nicholas

1. Roll Call & Approval of Agenda

- There were sufficient members for a quorum.
Agenda unanimously approved.

Board Members Present:

Aja Cooper (zoom)
Nita Kirby (zoom)
Amy Slater (zoom)
Robbie Yohai (zoom)
Steven Hanson (zoom)

Board Members Absent:

Staff Present

Brian Hickey
Tessa Nicholas
Rachel Eisner (zoom)
Audrey Blanson (zoom)

Gary Lyla (zoom)
Eric Premack (zoom)
Joel Rogers (zoom)

2. **Executive Director Update** (3 minutes)

- Crews are running full steam ahead, ready to pick up more work. We are bringing on a new supervisor.
- Recycling is running.
- We continue to offer Shelter in Place bonuses to staff on ground, both Supervisors and Corpsmembers.
- Graduation is happening on Wednesday, June 10 @ 6 pm.

3. **Board Chair Remarks** (3 minutes)

- Nita extends her thanks to everyone for persevering through difficult time, and urges us to be patient with each other.

4. **Public Comment on non-agenda items** (10 minutes)

Please limit comments to a maximum of two minutes per speaker. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

There were 9 public comments, taking 30 minutes.

5. **Approval of Board Meeting Minutes** (2 minutes – *action item*)

Minutes for meeting of March 18, 2020

Minutes approved unanimously.

6. **Proposed June Board Meeting and FY'21 Board Schedule** (15 minutes – *action item*)

Propose meeting for June 17, 2020. Review and approve FY'21 Board meeting schedule.

Board moves to accept the FY21 meeting schedule and the June 17 Board meeting

7. **COVID-19 Operations Written Report** (15 minutes – *action item*)

California Department of Education required documentation by July 1 in lieu of the Local Control Accountability Plan (LCAP) that has been postponed to a December 30, 2020 due date. (Executive Order N-56-20)

LCAP report is approved unanimously.

8. **Finance and Development Report** (45 minutes)

There were 4 public comments on this agenda item.

- FY '20 Development Report
 - i. Anticipating coming in at or slightly over \$1.3 million goal. Thanks for all members of the Development team who worked so hard to reach it.
- Finance Committee Report
 - i. Payroll Protection Loan Acknowledgment
 - ii. Recycling revenue down more than 15%
- Presentation and Discussion - FY '21 Budget Options
 - i. Continue to operate charter school
 - ii. Forfeit charter at the conclusion of FY '21
- There is lengthy discussion about the budget.
 - Nita notes that we aren't ready to vote on the budget tonight because the Finance Committee has asked for additional materials to inform the decision. Eric appreciates the heartfelt public comments, but the school (measured by either or both enrollment and ADA) is massively overstaffed. Eric and Amy request a zero base Academy budget realigned with support services basis of costs. Robbie notes there is an opportunity cost to running the Academy not seen in the finances. Brian notes he and Tessa want to focus more on career pathways. Charter renewal beings fall of 2021. Tessa acknowledges that charter renewal is a huge lift. WASC accreditation will also take place in FY22 and it is a massive lift. Combined – it could easily be close to 50% of her time.
- We will call another Finance Committee meeting to present zero base budget.

9. Closed Session (45 minutes)

Conference with Labor Negotiators (*California Government Code 54957.6*)

Agency designated representatives: Tessa Nicholas, Brian Hickey, Audrey Blanson, Rachel Eisner, and Justin Otto Sceva, Senior Counsel, Sloan Sakai Yeung Wong

10. Adjournment

Meeting adjourned at 8:08 pm

Next Board Meeting:

Wednesday, June 17, 2020

5:30pm

Civicorps, 101 Myrtle Street, Oakland, CA 94607