

CIVICORPS

BOARD OF DIRECTORS

MEETING MINUTES

Civicorps  
101 Myrtle St.  
Oakland, CA 94607

Director Eric Premack will participate in Open Session and Closed Session, by telephone, from  
817 14<sup>th</sup> St, First Floor Conference Room  
Sacramento, CA 95814

Wednesday, September 18, 2019  
6:00-8:00pm

The regular meeting of the Civicorps Board of Directors was called to order at 6:10pm by  
President Nita Kirby.

**1. Roll Call & Approval of Agenda**

- a) There were sufficient members for a quorum.

**Board Members Present:**

Nita Kirby  
Gary Lyla  
Joel Rogers  
Steven Hanson  
Timothy Smallsreed  
Aja Cooper  
Eric Premack (Phone)

**Board Members Absent:**

Rita Isaacs  
Amy Slater  
Robbie Yohai

**Staff Present:**

Brian Hickey  
Tessa Nicholas  
Rachel Eisner  
Jesus Chavez  
Wendy Wang  
Yvette Arroyo-Agredano  
Michelle Cascio  
Katy Avila  
Adam Cope  
Nina Thompson

**Corpsmembers:**

Imani Allen  
Malajah Rigsby  
Celeste Castillo  
Adriana Corea

- b) Motion to approve agenda.  
*Agenda unanimously approved.*

2. **Executive Director Opening Remarks**
  - a) Floor open for public comment – no comments were presented.
  - b) Tessa Nicholas, Civicorps Executive Director, announces the welcoming of new staff, the Oakland A's Town Hall held on Wednesday, September 11, and new potential funder.
3. **Mission Moment**
  - a) Floor open for public comment – no comments were presented.
  - b) Steven Addison highlights the success of 5 Corpsmembers and one supervisor in the CCC Yosemite Spike fuel reduction program.
4. **Public Comments on non-agenda items**
  - a) Floor open for public comment – no comments were presented.
5. **Board Chair remarks**
  - a) Floor open for public comment – no comments were presented.
  - b) Nita commends the combined efforts of Katy Avila and Michelle Cascio in planning for and teaching the Science class in the absence of a science teacher.
6. **Approval of Board Meeting Minutes**
  - a) Approval of Board Meeting Minutes for July 17, 2019 meeting and August 25, 2019 Board Retreat.

*Board Minutes from July 17, 2019 meeting and August 25, 2019 Board Retreat unanimously approved.*

7. **Working Group Updates and Connections** – Group leaders reported out on objectives, status, and meeting schedule.
  - a) Floor open for public comment – no comments were presented.
  - b) Academy Model – Katy Avila
    - i. Nita Kirby, Joel Rogers, and Erick Premack –Board liaisons
  - c) Company Culture – Adam Cope
    - i. Aja Cooper and Amy Slater – Board Liaisons
  - d) Conservation Career Pathways – Yvette Arroyo-Agredano
    - i. Steven Hanson, Aja Cooper, and Gary Lyla – Board Liaisons
  - e) Diversity, Equity & Inclusion – Jesus Chavez
    - i. Nita Kirby and Aja Cooper – Board Liaisons
  - f) Recruitment and Retention – Michelle Cascio
    - i. Nita Kirby and Robbie Yohai – Board Liaisons
8. **Approval of Resolution #2020-005, approving amended and restated bylaws**
  - a) Floor open for public comment – no comments were presented.
  - b) Effective January 1, 2020

*Resolution unanimously approved.*

**9. Approval of Resolution #2020-003, Affirming the Removal of a Board Member**

- a) Floor open for public comment – no comments were presented.
- b) Rossana Peniche’s duties as a Civicorps board member have been suspended.

*Resolution unanimously approved.*

**10. Approval of Resolution #2020-004, Establishing Ad-Hoc Advisory Committee**

- a) Floor open for public comment – no comments were presented.
- b) Ad-hoc advisory committee will implement a 6-month evaluation regarding the Executive Director performance which will include staff input.
- c) In an effort to move along the process, Nita confirms a review committee comprised of Nita Kirby, Robbie Yohai, and Steven Addison.

*Resolution unanimously approved.*

*Review Committee unanimously approved.*

**11. Closed Session**

**12. Adjournment**