

CIVICORPS SCHOOLS

**BOARD OF DIRECTORS MEETING
101 Myrtle Street**

**Wednesday, June 17, 2009
5:00 – 7:00 PM**

MEETING MINUTES

<u>Board Members Present:</u>	<u>Board Members Absent:</u>	<u>Staff Present:</u>	<u>Guests Present:</u>
Craig Bloom Stephen Davenport Rita Isaacs Thomas Mead Yolanda Peeks Eric Premack (by phone) Anne Scheer Amy Slater Robbie Yohai	None	Joanna Lennon, CEO Brian Hickey Bill Zenoni Joycelyn Bishop Rebecca Grove	None

I. Welcome/Meeting Overview

There being a quorum, Amy Slater, Board President, called the meeting to order at 5:09 PM.

II. Approval of Minutes: On motion duly made and seconded, the minutes of the Board's May 20, 2009 meeting were approved.

III. Presentation of award to Civicorps Schools: Chief Ken Blonski, Kent Simpson, Firefighter, East Bay Regional Fire District

Chief Blonski and Kent Simpson presented the Civicorps fire crew members with their red cards and presented Joanna Lennon with an award for service.

IV. Election of Board Members for Fiscal Year 2009 - 2011: Tom Mead

The terms of certain Board members will expire on June 30, 2009. On motion duly made and seconded, the following Board Members were reappointed for FY 2009 - 2011: Craig Bloom, Rita Isaacs, Tom Mead, Amy Slater, and Robbie Yohai.

V. Election of Board Officers for Fiscal Year 2009 - 2011: Tom Mead

On motion duly made and seconded, the Board approved the resolution to appoint Tom Mead as Chair; Eric Premack as Vice-Chair; Craig Bloom as Secretary; and Anne Scheer as Treasurer as officers for Fiscal Year 2009 – 2011, with the following added amendments:

A. Correction to Board terms from one year to the original two years
Executive Committee of the Board of Directors to consist of the officers as well as the Board Committee Chairs

VI. Compensation Adjustment for CFO: Joanna Lennon

On a motion duly made and seconded, the Board approved the resolution authorizing the increase of the annual salary to be paid to Mr. Zenoni from \$90,000 to \$100,000 effective July 1, 2009.

VII. Review and Approval of Budget for Fiscal Year 2009 - 2010: Bill Zenoni

Bill Zenoni provided information on recommended adjustments to the 2009 - 2010 Proposed Budget. It was explained that these adjustments would result in an increase in the projected FY 2009 - 2010 year-end budget surplus from \$2,974 to \$57,517. The Board reviewed in detail the proposed revenue and expenditure adjustments.

On a motion duly made and seconded, the Board approved the resolution authorizing the FY 2009- 2010 Budget as the financial plan for conducting the affairs of Civicorps Schools and appropriating funds to provide for the expenditures proposed by said budget.

VIII. Additional Discussion:

The Board discussed the Bylaws and Governance Policies. Board Members reviewed the Executive compensation, Expense Reimbursement, Record Retention, Whistleblower, and Annual Financial Reporting policies. The Conflict of Interest policy statements were signed and returned by Board Members.

It was decided that review of the Bylaws be tabled and discussed in a conference call to be scheduled by June 30, 2009.

IX. Schedule Next Meeting

The next Board meeting is scheduled for 5:00 PM Wednesday, October 21, 2009 at 101 Myrtle Street.

There being no further business, the meeting adjourned at 6:55 PM.

Comments from the membership are welcome and should be forwarded to the Secretary at drbloom@berkeleyoralsurgery.net

Craig Bloom

Approved:

Tom Mead, President

Date