

CIVICORPS SCHOOLS

**BOARD OF DIRECTORS MEETING
101 Myrtle Street**

**Wednesday, February 17, 2010
5:00 – 7:00 PM**

MEETING MINUTES

<u>Board Members Present:</u>	<u>Board Members Absent:</u>	<u>Staff Present:</u>	<u>Guests Present:</u>
Craig Bloom Stephen Davenport Rita Isaacs Thomas Mead Yolanda Peeks Eric Premack (By phone) Anne Scheer Robbie Yohai	None	Joanna Lennon, CEO Brian Hickey Joycelyn Bishop Rebecca Grove Adam Cope Tessa Christenson	David Montes LaTisha Bourelly Karuna Schweig Timothy Kim

I. Welcome/Meeting Overview

There being a quorum, Tom Mead, Board President, called the meeting to order at 5:09 pm.

Tom welcomed the members of the public.

II. Approval of Minutes:

Anne Scheer had a question about the wording in the minutes from the December 16, 2009 meeting regarding developing procedures on how to run meetings.

On motion duly made and seconded, the minutes of the Board’s December 16, 2009 meeting was approved with modifications¹ suggested by Anne Scheer.

III. Open Meeting Procedures: Tom Mead

Anne suggested that the Meeting Requirements section be changed to read that the “minutes will be taken and are public record.”

It was also suggested that the wording “The deadline for registering in person to address the Board is 15 minutes prior to the posted start time...” be deleted.

IV. Program Committee: Yolanda Peeks, Steve Davenport

Charter Renewal - David Montes, Coordinator, Office of Charter Schools
David explained how OUSD came up with the plan to develop the Charter Renewal Timeline. Initially the records indicated that the charter for Civicorps Elementary School would expire in 2010 requiring a renewal of the charter during the 2009-2010 school year.

¹ The new language is as follows: “It was decided that the Board will develop procedures to conduct meetings that ensure that Civicorps policies and procedures are open and transparent.”

After researching a discrepancy discovered by staff, the Office of Charter Schools determined that Civicorps Elementary is not eligible for renewal until the 2010-2011 school year, beginning on October 1, 2010. The discrepancy in the charter renewal timeline for Civicorps Elementary was an error on the part of the District's Office of Charter Schools. The Office of Charter Schools held a school community meeting at Civicorps Elementary today before this Board meeting to clarify this information and respond to questions.

They will also provide a year-to-date Report of Preliminary Findings to the community of Civicorps Elementary on Saturday, March 13, 2010; time and location to be determined.

Program Committee – Yolanda Peeks

Yolanda discussed the Saturday session in January with teachers, stake holders, parents and staff. The intent was to come up with a team of two parents, Board volunteers and staff that will look at solutions and develop plans to implement the solutions. The session went very well. The agenda was designed collaboratively.

Rebecca Grove stated that it was organized around the District's criteria of renewal.

V. Open Public Forum: Tom Mead

Karuna Schweig, former Civicorps Field Supervisor, suggested that the Board be more available to the Civicorps Corpsmember population.

LaTisha Bourelly, K5 parent, wants the Board to help develop a Stakeholder Advisory Committee. She also suggested that the parents be included in the process of selecting a new principal.

Tom Mead acknowledged all public comments and noted that they will be taken under advisement.

VI. Board Composition: Yolanda Peeks

Because of the many questions that are arising about the Board composition, we need to have a committee to collect different ways that other charter schools and Corps compose their Boards.

How do you handle Boards with staff, parents and students?

Are we planning to bring K5 Stakeholders on the Board?

How do we handle having a parent on the Board that has a student at the school?

VII. Executive Director's Report: Joanna Lennon

Mid-Year Progress Report – Goals and Objectives

After reviewing the Goals and Objectives it was decided that they are not clearly defined. They will need to be clarified by the next Board Meeting.

VIII. Finance Committee Report: Brian Hickey

Bank of America has extended our line of credit until November 30, 2010. It was reduced from \$750,000 to \$500,000.

An RFP was issued to potential auditors for the fiscal year ending June 30, 2010. The Board will be forwarded the auditor information.

Quarterly reports have been issued and will be forwarded to the Board.

IX. Development Report – Rebecca Grove

We raised \$10,455 from the January direct mail campaign. We also would like to recognize Rita Isaacs who brought in \$25,000 for Civicorps Academy.

We are planning a Spring Fundraising Event. We just signed a contract to participate in the Tickets Fore Charity program that helps non-profit organizations raise funds by selling tickets to the Fresh Express Classic Golf Tournament at TPC Stonebrae in Hayward. Civicorps will receive 100% money raised from ticket sales of \$20 each. Rebecca will provide more information. We would like to set a goal of \$30,000.

We are written into a number of proposals for job readiness as well as additional grants.

We submitted a proposal to Chevron for \$250,000 which will cover salaries and the Academy database.

In March we should find out if the state will reinstate any monies from the Bottling Bill that the Governor blue- lined out of the budget last year.

X. Schedule Next Meeting

The next Board meeting is scheduled for 5:00 PM Wednesday, March 18, 2010 at 101 Myrtle Street.

There being no further business, the meeting adjourned at 6:59 PM.

Comments from the membership are welcome and should be forwarded to the Secretary at drbloom@berkeleyoralsurgery.net

Craig Bloom

Approved:

Tom Mead, President

Date